

Student background check – Easy as 1, 2, 3

As part of your CEL course you will be working with minors and are responsible to complete a background check before any interactions with these minors. To complete the background check you will have to follow these three steps:

1. Visit the U Market website and initiate the Background Check by completing the form and payment.
2. After submitting your request you will receive an email from Certiphi with a link to a form to fill out your personal information. It is essential that you provide accurate information (including your FULL legal name) and respond in a timely manner.
3. Once the background check has been completed and you have been cleared to work with minors, you will receive a confirmation email from Human Resources. You will forward this email to your instructor as proof that the background check has been completed with a clean record.

Please note, you are not cleared to work with minors as part of this program until you have completed ALL 3 steps above. If, for some reason you are not able to complete these three steps, please work with your instructor to determine how to proceed.